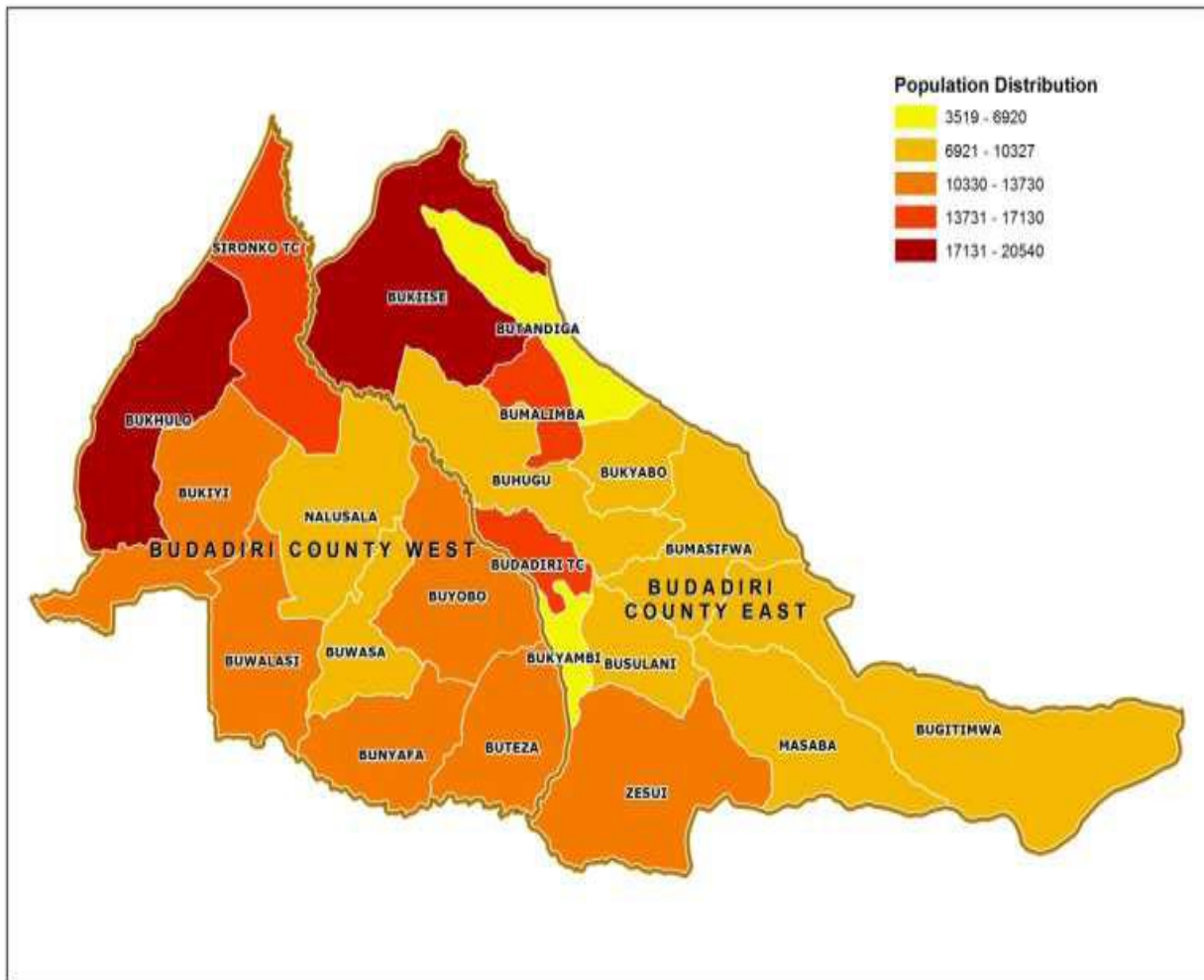


# STRATEGIC PLAN FOR STATISTICS 2017/18 – 2019/2020



## March 2017

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## Foreword

This is the first five year Strategic plan for statistics and will run from July 2017 – June 2022. The plan has been formulated through a consultative process with the Lower Local Governments, the Heads of department and with commendable technical backstopping from the Uganda Bureau of Statistics.

The strategic Plan has been prepared in line with the District's mandate and the District Development Plan (DPP). The district has prioritized the following five areas and these constitute the Strategic Goals as aligned to the Plan for National Statistical Development (PNSD).

Goal 1: Strengthen Coordination and Management of the production of Sironko statistics

Goal 2: Enhance the Dissemination and Usability of Statistics

Goal 3: Mainstreaming Quality Assurance in the production of statistics

Goal 4: Strengthen Human Resource Development and Management

Goal 5: Strengthen Statistical Production and Management

This plan is divided into five chapters with Chapter one providing an introduction and background profile of Sironko. Chapter Two presents the Situation Analysis, focusing on statistics and data collection in the district. It includes a Stakeholders Analysis, a reflection on the Quality of Data currently produced, the associated challenges of current Statistics production in the district and the Strengths, Weaknesses, Opportunities and Threats (SWOTs) analysis. Chapter Three elaborates the Local Government Strategic Plan for Statistics (LGSPS) framework; which outlines the Vision and Mission, the Strategic Goals and Values and the Principles that shall guide the implementation of the LGSPS. Chapter four presents the strategies for improving the statistical production in the district. Chapter five details the Implementation and Financing Plan, the mechanisms that will guide the implementation as well as the Monitoring and Evaluation Plan.

Sironko LG appreciates the cooperation, input and commitment exhibited by the, District Statistics Committee, Heads of Departments and Sections and the entire technical team to facilitate the review and compilation of this LGSPS. The District Planning Unit is specially recognised and appreciated for coordinating the production

of this document. In addition, I am very grateful to the Uganda Bureau of Statistics (UBOS) for the technical and financial support extended towards development of this publication. Finally, I would like to appeal to the district staff and stakeholders to make the best use of this publication as a guide for statistical production and dissemination.

**Francis Oluka. O. Andrew**  
**Chief Administrative Officer**  
**Sironko District**

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## Acronyms

CAO	Chief Administrative Officer
DSC	District Statistical Committee
GBV	Gender Based Violence
GOU	Government of Uganda
HIV/AIDs	Human Immuno-deficiency Virus/ Acquired Immune Deficiency syndrome
HOD	Head of Department
ICT	Information and Communications Technology
LG	Local Government
LGSPS	Local Government Strategic Plan for Statistics
LLG	Lower Local Government
MDAs	Ministries, Departments and Agencies
MOES	Ministry of Education and Sports
MOFPED	Ministry of Finance, Planning and Economic Development
MOGLSD	Ministry of Gender, Labour and Social Development
MOH	Ministry of Health
MOLG	Ministry of Local Government
MOPS	Ministry of Public Service
MOWE	Ministry of Water and Environment
NGOs	Non-Governmental Organisations
NHPC	National Housing and Population Census
OVC	Orphans and Vulnerable Children
PNSD	Plan for National Statistical Development
UBOS	Uganda Bureau of Statistics
UNFPA	United Nations Population Fund
UNICEF	United Nations International Children's Fund
WHO	World Health Organisation

## **Executive Summary**

This five year Strategic plan for statistics has been developed as a guide to improving statistical production in the Sironko district. This plan is set to run from July 2017 to June 2022. The Local Government Strategic Plan for Statistics (LGSPS) has been developed in line with the Plan for National Statistical Development (PNSD).

The Vision is “A demand driven Local Government Statistical System.” The Mission is “To Produce and disseminate quality statistics that inform planning and decision making for improved service delivery in Sironko District.” In order to effectively support and oversee the implementation of LGSPS, the district has prioritised the following five areas and these constitute the Strategic Goals as aligned to the Plan for National Statistical Development (PNSD).

1. Strengthen the coordination and management of the Sironko statistical system.
2. Improve usability and dissemination of statistics.
3. Mainstream quality assurance in Statistical production.
4. Strengthen human resource and management.
5. Strengthen statistics production and management.

This plan elucidates the challenges that are currently faced in the production of statistics in the district. It also the possible strategies that will address the identified challenges and the activities that will be implemented inline with the five goals of the PNSD.

This plan will be implemented in collaboration with UBOS; the CAO's office shall take the overall responsibility for implementing the LGSPS. The District Planner and the Planning Office shall be the secretariat for the LGSPS and oversee coordination of the implementation of the LGSPS with support from the District Statistics Committee.

The status of implementation will be monitored and evaluated through quarterly meetings and field visits by technical staff. Monitoring and Evaluation of the LGSPS will be the responsibility of the DSC under the CAO's leadership. Departmental focal persons will prepare monthly progress reports for discussion by the DSC. UBOS will further support the monitoring of the LGSPS through routine monitoring of statistical

activities at the district as well as the mid-term review and final evaluation of the plan.

## **Chapter One: Background**

### **1.0 Introduction**

This section presents the background information of the district, the district profile, key geographical information, administrative units, population, legal mandate for statistics production, significance, rationale for district statistics; the process involved in development of the strategic plan and the structure of the strategic plan.

### **1.1 Location and size**

Sironko District is located in the Eastern Region of Uganda. It is bordered by Kumi and Bukedea districts on the west, Bulambuli District in the North, Mbale district in the South while Bududa and Kenya are to the East. It has a total land area of 462 Km<sup>2</sup>.

### **1.2 Historical Background**

Sironko district local government was carved out of Mbale district in the year 1999 and became effective the FY2000/2001. The district has one County of Budadiri and two constituencies of Budadiri west and East, 19 rural sub counties and 2 Urban Councils of Budadiri and Sironko and there are 130 parishes/wards and 1284 villages

### **1.3 Geographical Features**

The geographical structure of Sironko district is as described below.

#### **1.3.1 Climate**

The district experiences a bimodal type of rainfall with the heaviest in the first season of March-July while there is low rainfall in the second season between the months of August –September. The average rainfall is 1550 mm per year. This heavy rainfall supports the agriculture sector, which is the base of the district livelihood. There is a short dry spell between these seasons and a long dry period between the months of January-March. Temperatures are on average 28°C but become lower as one goes up the mountainous areas.

#### **1.3.2. Geology, geomorphology and hydrogeology**

The geology of Sironko District is relatively (As evidenced by the general Geological Map of Uganda scale 1:2,000,000) complex and consists of two very different

geological environments, namely the Tertiary extrusive and intrusive volcanic and the associated Quaternary (erosion) sediments. Clearly both the geomorphology and hydrogeology of the District are also closely related to these different environments.

### 1.3.3 Environmental Analysis

Sironko District is endowed with a number of natural resources. The District's rich Environment Natural Resources (ENR) base include; tropical high rain forests (i.e. Mt Elgon National Park and Namatale Central Forest Reserve), plantation forests scattered throughout the district mostly as woodlots especially along riverbanks, fertile volcanic soils, wildlife and biodiversity (found mainly in protected areas), rivers & streams, wetlands, stone and murram quarries and a good climate among other natural resources.

The importance of the ENR sector cannot be overemphasized as; 98.4% of the population in Sironko use fuel wood for cooking and over 90% of the population directly or indirectly depends on the products and services from the ENR sector.

## 1.4 Administrative Set up

Sironko District comprises of 1 county of Budadiri, 2 Town Councils of Sironko TC and Budadiri TC, 19 Sub-counties, 130 parishes and 1,285 villages. However, following the recent Developments, the ministry of local government approved more new 7 LLGs of Mafudu, Kikobero, Elgon, Legenya, Bumulisha, Busiita and Lulena in Bukhulo, Bukiise, Butandiga, Bumasifwa, Buhugu, and Nalusala sub counties respectively. This brings the number of rural LLGs 26 up from 19. The total number of Parishes 186 and Villages 1,285 villages.

**Table 1: Number of Administrative Units in Sironko District**

<b>DISTRICT ADMINISTRATIVE UNITS</b>	<b>NUMBER</b>
Counties	1
Sub-Counties	19
Town Councils	2
Parishes	130
Villages	1285

**Source: DPU 2014**

However, in April 2017 the Honourable Minister of Local Government approved 6 rural sub counties after splitting the sub counties of Bukhulo, Bukiise, Bumasifwa, Butandiga, Buhugu and Bumalimba where the new sub counties of Mafudu,

Kikobero, Lejenya, Elgon, Busiita, and Bumulisha were created respectively. This Development increased the number of rural sub counties to 25 up from the 19 sub counties indicated in the table above.

**Table 2: Adjusted Number of Administrative Units in Sironko District**

District administrative units	Number
Counties	1
Sub-Counties	25
Town Councils	2
Parishes	150
Villages	1285

**DPU 2017**

### **1.5 Population and housing conditions**

Sironko district is heavily populated with uneven distribution. Majority of the settlement is linear along roadsides, riverbanks and nuclear type of settlement around rural growth centers. Most people live along the slopes of Mt Elgon in clans. The settlement pattern has shifted over the past 10 years from natural resource dependence towards commerce and the need to avoid insecure and mudslide and water flooding areas.

Over 80% of the population is rural based with poor housing conditions due to poverty. The dwelling tenure in Sironko is mostly composed of detached houses followed by semi-detached in rural and urban Sironko. Tenement (muzigo) and others although existing in rural areas are very few. It has been noted according to table 2 that there are no flats in rural and urban Sironko.

The population of Sironko has steadily grown; 184,772 in 1980, 212,305 in 1991, 283,092 in 2002 and 242,422 as per the census report 2014 and currently Sironko population is projected at 258,776 in the year 2017.

The inconsistencies in the population trends are attributed to the splitting of the district into two which gave rise to Bulambuli district with an estimated population of 123,000 people (2010).

Population grew by 15% between 1980 and 1991 compared to 33.3% for the period of 1991 to 2002. Current population growth rate stands at 2.35% for the period 2002

to 2014. The population density as at 1980 was 168 persons per KM<sup>2</sup>, increased to 194 in 1991, 260 in 2002 and now projected at 530 persons per KM<sup>2</sup> making it one of the highest in Uganda. The most densely populated sub-county is Busulani with over 845 people per KM<sup>2</sup>. The population in the district is unevenly distributed with Bukyambi and Bukyabo having the lowest population while Bukhulo and Bukiise have the highest population.

**Table 3 Population size trends according to 1980, 1991, 2002 and 2014 census**

YEAR	POPULATION	LAND AREA	POPULATION DENSITY
1980	184,772	1,093.90	168
1991	212,315	1,093.90	194
2002	283,092	1,093.90	260
2011(projected)	244,678	462	530
2014 (Aug Census results)	242,422	462	524.7
2017 population projecton	258,776	462	560

**Source: UBOS, Census 2014 final results**

## **1.6 Legal Framework and Mandate for statistical production**

The Local Government Strategic Plan for Statistics has been developed in alignment with the District's mandate as stipulated in sections 36 of the LGs Act. The LGSPS is as well aligned to the Vision 2040, National Development Plan II and the Sustainable Development Goals; which are the broader National and International development frameworks.

## **1.7 Significance of District Statistics**

Statistics are an integral part of the enabling infrastructure for national development. They are important for public policy and programme formulation, Implementation, monitoring and evaluation (NDP, 2010). The district statistics are important to the various stakeholders that include the LG itself for internal planning, other local Governments, Development partner and other line MDAs.

## **1.8 Context and Rationale of the Strategic Plan**

The LGSPS constitutes one of the building blocks of the Plan for National Statistical Development (PNSD) as the broad national framework for strengthening statistical capacity in the National Statistical System (NSS). The Vision 2040 which focuses on



transforming a Ugandan economy from a peasant and low income to a competitive upper middle income country within 30 years effective 2010. The above initiative introduced a paradigm shift from needs based planning to long term based planning guidance national vision as a hybrid to both National and Local Government planning horizon. Therefore to respond to this initiative there is need to produce relevant and accurate statistics. This Sironko district LGSPS, 2017/18-2019/20 preparation focuses on the current mechanisms used and challenges currently faced in the statistical production in the district while suggesting strategies for improvement.

The key strategies for this LGSPS shall on focus on improving the statistical production and strengthening the current structures available to respond accordingly to the broader national and International development frameworks; as well as attainment of tangible and high impact results to the target beneficiaries.

In order to effectively manage the development of the local government, there is need for systematic data collection initiatives to facilitate the production and dissemination of key performance indicators. This LGSPS has been designed to provide a holistic framework for strengthening statistical capacity for Sironko district LG.

### **1.9 Process of Developing SPS**

This Sironko Local Government Strategic Plan for Statistics (LGSPS) was developed through a series of consultative and participatory processes. This involved consultation with major stakeholders including the District Statistical Committee (DSC) with representation from Departments of the district; the LLGs, Local Councils and other stakeholders. The stakeholders articulated issues in the current district statistics production line and defined the strategies and structures for strengthening delivery of the district statistics function.

The process also involved completing various assessment tools designed by the UBOS to generate information that was used to draft the LGSPS. The draft LGSPS was reviewed by departments and was presented to the DSC and Heads of Departments for approval. The entire process was guided by UBOS in support of the review and update of the Plan for National Statistical Development (PNSD).

### **1.10 STRUCTURE OF THE STRATEGIC PLAN**

This LGSPS is divided into five chapters. The first chapter gives the background information, the second chapter provides a situation analysis of the Local Government, and the third chapter highlights the strategic framework including the vision, mission and core values. Chapter four presents the strategies and specific actions while chapter five presents the implementation and financing plan as well as the monitoring and evaluation plan.

## CHAPTER TWO: SITUATION ANALYSIS

### 2.0 INTRODUCTION

This chapter presents the status of statistical production in Sironko district. It discusses the data needs of various stakeholders and what they use the statistical information on; the challenges of the current statistical system. The final part of the chapter presents SWOT analysis detailing the strengths, weaknesses, opportunities and threats and how they impact on statistical production in the district.

### 2.1 STAKEHOLDER ANALYSIS

The district collaborates with various stakeholders (both producers and users) in undertaking its statistical function; these include MDAs, Local Governments, Civil Society Organisations (CSOs) and the private sector. All stakeholders significantly influence statistical production in the district as indicated in table 2.1 below.

Table 2.1: List of stakeholders and their interest in statistics

<b>District Stakeholders (Name of stakeholder Agency/Institution)</b>	<b>Stakeholder Category (Producer, User)</b>	<b>Level of Stakeholder Influence on the Department. (High, Medium, Low)</b>	<b>Interest in Statistics</b>
District Council (e.g. LCI, II,III, V) and the District and Sub-county Committees	User	High	Use it for planning and implementation of district programs
Ministries, Departments and Agencies e.g.; MAAIF, MGLSD, UBOS, MGLSD, NPA, MFPED, MOE, Auditor General	Producers and User	High	Use it to plan for the district; Standardization/direct interventions
Development Partners e.g USAID.	Users	Low	Use for planning and lobbying
Civil Society Organisations (CSOs).	Producers and Users	High	For proposal development and identification of needs
Community	Users	Medium	To understand magnitude of problems and how the departments are responding
Political Leaders	User	High	Decision making/allocation of resources

**SOURCE: Assessment tool analyses of state of statistics in Sironko**

## **2.2 ORGANIZATIONAL AND INSTITUTIONAL ARRANGEMENTS**

Sironko district produces mainly administrative data coming from service deliveries e.g health facilities and schools. Each department collects data, process, analyze and presents it in form of reports that are shared with the Planning Committee which are then used for planning and decision making in the district. The produced information is utilized by the various MDAs and development partners. Most of the data collected is not validated except few departments/sections like water which collects data from the field and submit for validation to the district water office before submitting it through office of the CAO to the line ministry.

The challenges faced in data production, validation and flow of information from service delivery point to the line MDAs include the following:

The coordination arrangement within Sironko district local government is done through DTPC and sub county technical planning committee meetings, quarterly departmental meetings with all technical heads and NGOs / MDAs / private sector representatives. The district planning unit coordinates statistical data production while departments provide specific departmental data for consolidation in the annual statistical abstract.

Inter district coordination is done through extended TPC on a quarterly basis while at the MDAs level the collaboration is done through the line ministries website, review and mentoring meetings ,provision of standard tools, support supervision, annual league table performance assessment and established Information Management Systems for various departments e.g. OBT, IFMS, HMIS and LOGICS.

Sironko district Local Government has faced the following challenges in regard to statistical coordination and collaboration:

- Conflicting programmes;
- Personnel attribution;
- Sustainability of initiated project or programmes when they phase out;
- Inadequate funding to support coordination process; and
- No clear feedback mechanisms.

The following are the recommended arrangements which should be in place to address the above challenges:

- Joint planning and implementation;
- Joint monitoring supervision and evaluation;
- Regular review meetings;
- Continuous refresher trainings and capacity building;
- Information sharing at regular intervals;
- Proper data collection; and
- Adequate facilitation.

### **2.3 HUMAN RESOURCES STATUS**

The district has fairly adequate numbers of qualified personnel to effectively manage statistics with five staff dedicated for planning unit but the required technical skills are lacking. Therefore there is need to strengthen staff capacity to handle statistics.

The district is experiencing high staff turnover arising from staff going for further studies, promotions and cross over to other departments. The staff turnover has been delayed due to data collection, more work for Human resource department to fill the vacant positions and allocation of funds for capacity building, increased number of non-response to data collection forms.

The mechanisms in place for staff retention in Sironko district include:

- Constant mentoring and supervision of staff;
- Career development programmes;
- Proper facilitation for data collection; and
- Delegation and staff promotions.

The following are the challenges faced by Sironko district to maintain a competent work force for statistical matters:

- Lack of up to date devices for statistical data analysis making staff to leave and join institutions having better data handling facilities;
- There is no local area network which makes work hard for most staff;
- Some departments for example Natural Resource have inadequate number of staff handling statistical matters hence over worked;
- Low remuneration for staff; and
- Limited facilitation for data collection and handling.

For the human resource capacity to be strengthened in Sironko district, the following have to be done:

- Retooling the district with versatile gadgets for data capture and analysis (provision of ICT equipment) and provision of reliable internet connectivity;
- Constant training of staff handling statistics in Data management;
- Sufficient allocation of funds for statistical production;
- Designate statistical data focal person at departmental level; and
- Provision of harmonized data collection tools.

## 2.4 FINANCIAL STATUS

Sironko District acquires most of its financial support for statistical production from the Central Government and development partners. The Management Information Systems such as HMIS for Health and EMIS for Education have been built within the structures. However, there is no specific funding directed to the production of statistics in most of the departments.

The table below outlines financial allocation to various activities:

**Table 2.2: Financial Allocation for Statistics**

Activity/programme	Amount (UGX)	Funding Agency
Agriculture data collection	1,200,000	GOU
Hazards/Disaster Mapping	3,300,000	GOU
LGAS	800,000	USAID

**Source: Assessment results of the state of statistics Sironko district**

## 2.5 DATA SOURCES

Statistical products are derived from the respective departments of the District and most of these products are in form of reports. However, some of the sections like environment and works generate maps as their final statistical products.

## 2.6 STATISTICAL PRODUCTS IN SIRONKO DISTRICT

A few statistical products have been published as highlighted below. The statistical products below were derived from the assessment tools that were completed by the respective departments of the District:

Table 2.3: Statistical products of the district

No	Statistical products	Frequency	Last date published
1	Staff enrolment	Annually	Oct, 2016
2	Statistical Abstract	Annually	
3	Reports at departmental level	Quarterly	12 <sup>th</sup> April 2017
4	LQAS report on HIV	Annually	April, 2016
5	Financial Audit Reports	Quarterly	
6	Service delivery assessment report	Quarterly	
7	HMIS	Monthly	
8	Weather forecasts	Quarterly	Nov, 2016
9	No of OVC served	Quarterly	Oct, 2016
10	Quarterly performance report	Quarterly	2016
11	Rural water supply data base	Quarterly	June, 2016

**Source: Assessment results of the state of statistics Sironko district**

## 2.7 QUALITY OF DATA PRODUCED

The quality of data produced by Sironko District is ranked 3.1 which is acceptable. This ranking is not the best mainly because of the following: No guidelines followed in statistical production, lack of quality assurance mechanisms, inadequate HR capacity and poor documentation of processes

Table 2.4: Data quality rating factors

No.	Criteria	Rating	Implication
1.	<b>Relevance</b>	3.6	Acceptable
2.	<b>Prerequisites</b> (statistical laws, staff level and expertise, infrastructure, Organizational focus on data quality)	2.9	Questionable
3.	<b>Integrity</b> (Independence of statistical operations, culture of professional and ethical standards)	3.0	Acceptable
4.	<b>Methodological soundness</b> (international/regional standards)	2.9	Questionable

No.	Criteria	Rating	Implication
5.	<b>Accuracy and reliability</b> (source data adequacy, response monitoring, validation of administrative data, validation of intermediate and final outputs)	3.2	Acceptable
6.	<b>Serviceability</b> (user consultation, timeliness of statistical outputs, periodicity of statistical outputs)	3.1	Acceptable
7.	<b>Accessibility</b> (effectiveness of dissemination, updated metadata)	3.2	Acceptable
8.	<b>Interpretability and Comparability</b>	3.0	Acceptable
9.	<b>Gender responsiveness</b>	3.1	Acceptable
<b>Overall average</b>		<b>3.1</b>	Acceptable

**Source: Assessment tools**

The guidelines and standards used by the various sections/departments of the District are derived from line ministries and those at National level. There are no clear generated standards by the District that guide in production of quality data therefore this explains the ranking of the data produced. Some standards used include:

- Planning guidelines
- Statistical Abstracts
- Harmonized database
- NEMA guidelines
- MOH standard guidelines
- OVC quarterly standards

## **2.8 CURRENT DATA GAPS**

Currently, there is demand for statistics that are not yet produced by various stakeholders. This is as a result of inadequate resources and limited capacity to support statistics. The table below shows statistics that are demanded but not produced by Sironko district.



**Table 2.5: Data demanded but not produced**

<b>No</b>	<b>Indicators/ data/statistics not produced</b>	<b>Reasons for not producing it</b>	<b>Users that demand the statistics/Indicator</b>
1.	Drop out at all levels	No data submitted	Ministries
2.	Monitoring reports	Not included in the OBT database	LGs, CSOs, MDAs
3.	Population figures at LC1	Inadequate Capacity	NGOs, Ministries
4.	Infrastructure status	Lack of funds	Development partners
5.	Community births & Deaths	No tool and structure in place	CBOs
6.	Village maps	Lack of software/tools	NGOs, Ministries
7.	Literacy Levels	Lack of funds	MDAs/LGs
8.	Weather forecast	Ineffective weather station	Farmers
9.	Climate change statistics	Inadequate skills and funding	Farmers

***Source: Assessment results of the state of statistics Sironko district***

## **2.9 STATUS OF DATA USAGE**

Majority of the staff have sufficient knowledge of the national and international development frameworks. There are also coordination and collaboration mechanisms for statistical production within the LG, with other LGs, line MDAs and development partners such as inter regional meetings, exchange visits, mentoring and back stopping.

## **2.10 CHALLENGES OF STATISTICS PRODUCTION SIRONKO DISTRICT**

The following are the major challenges facing Sironko District Local Government in the management of statistics:

Table 2.5. challenges to statistics and proposed strategies

Challenges	Proposed strategy
Capacity gaps	Recruitment of staff
Lack of Software	ICT to be in place
Inadequate training	Refresher trainings needed
Machine breakdowns i.e. computers	Regular servicing of computers
Inconsistent data submitted	Use of harmonized data collection tools
None responses to the data collection tools	Timely scheduling of interviews for
Insufficient funding	Lobbying for funding from various stakeholders

**Source: Assessment results of the state of statistics Sironko district**

## 2.11 SWOT ANALYSIS MATRIX

The matrix below focuses on the strengths, weaknesses, opportunities and threats in the development and management of statistics in Sironko District:

Table 2.6 SWOT analysis

STRENGTH	WEAKNESSES
<ul style="list-style-type: none"> <li>• Well-designed budgeting and planning tools</li> <li>• Fairly skilled staff</li> <li>• Supportive supervision</li> <li>• Existence of team work</li> </ul>	<ul style="list-style-type: none"> <li>• Insufficient funds</li> <li>• Inadequate knowledge on data analysis</li> <li>• Inadequate skills for statistical production</li> <li>• Inadequate transport for field staff</li> </ul>
OPPORTUNITIES	THREATS

<ul style="list-style-type: none"> <li>• Availability of government structures</li> <li>• Availability of raw data</li> <li>• Enabling environment created by UBOS for data collection</li> <li>• Technical support by MDAs</li> <li>• Capacity building programs</li> </ul>	<ul style="list-style-type: none"> <li>• Use of numerous information systems</li> <li>• Political interference</li> <li>• Reduction of funding to departments</li> </ul>
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## CHAPTER THREE: STRATEGIC FRAMEWORK FOR THE LGSPS

### 3.0 Introduction

This chapter presents the Vision, Mission, and strategic goals and Values and Principles that will guide statistical production in Sironko District for the next five years.

#### 3.1 VISION

An efficient and demand driven District Local Government Statistical System by 2020

#### 3.2 MISSION

To Produce and disseminate quality statistics that inform planning and decision making for improved service delivery in Sironko District.

### 3.3 STRATEGIC GOALS

**Goal 1: Strengthen coordination and management of the district statistical system;**

Coordination and management of the District statistical system involves identifying mechanisms for enhancing collaborative partnerships, strategic planning, monitoring and evaluation, institutional governance and resource mobilization. It also involves development and maintenance of gender responsive harmonized statistical production and management information systems, as well as physical, ICT and statistical infrastructure.

**Goal 2: Improve usability and dissemination of statistics;**

Usability and dissemination of statistics involves identifying mechanisms that increase user engagement, statistical advocacy, user satisfaction, timely availability, and access and use of statistical information. It also involves aligning statistical outputs to user needs, and developing and managing data dissemination portals.

**Goal 3: Strengthen quality assurance in statistical production;**

Quality assurance involves development and/or adoption of standards and guidelines, quality assessments, statistical audits and certification, documentation, quality improvements, and analytical and research methodologies.

**Goal 4: Strengthen human resource development and management;**

Human resource development and management involves identification of mechanisms for planning, enhancing and sustaining manpower capacity, and putting in place an enabling environment for statistical production and development.

**Goal 5: Strengthen statistical production and management.**

Statistics production and management involves strengthening generation of quality statistical information aligned to the requirements of local government and national development frameworks. It also involves development of administrative data and enhancing linkages between databases.

**3.4 VALUES AND PRINCIPLES**

- **Partnerships**

Building and maintaining stakeholder partnerships is essential in ensuring quality and harmonious statistical information is produced by the district.

- **Relevance**

All district statistics produced shall meet user needs. The district aims to produce demand-driven statistics that offer practical utility for users.

- **Confidentiality**

The district shall guarantee protection and observe strict confidentiality of individual data on the private life and businesses of data providers (households, companies, public institutions and other respondents), provided for strictly statistical purposes.

- **Gender responsiveness**

Sironko will ensure gender responsiveness in statistical production

- **Coordination**

Coordination within and across various departments is essential to achieving harmony, consistency and efficiency in the district statistical system.

## **CHAPTER FOUR: STRATEGY FOR IMPROVING STATISTICS PRODUCTION**

### **4.0 INTRODUCTION**

In order to realise the vision and mission of quality statistical production, management and use, the following strategies and specific actions are deemed appropriate for the implementation of the District strategic plan for statistics over the next five years (2017/18–2021/22).

### **4.1 STRATEGIC GOAL 1: STRENGTHEN COORDINATION AND MANAGEMENT OF THE SIRONKO STATISTICAL SYSTEM.**

#### **4.1.1 KEY ISSUE**

There is continued existence of limited coordination among statistics producers and users within the District and its external stakeholders which is as a result of a lack of a comprehensive statistical management system hence leading to poor information sharing and duplication in the generation of statistics in the District. In addition to that there is low appreciation of statistics by the data providers and limited top management support at the District which has created a gap in the production of statistics.

#### **4.1.2 STRATEGIC OBJECTIVE**

To harmonise data production processes and develop coordinated District statistical structures.

#### **4.1.3 MAIN STRATEGIES**

In order to address the above issue, the following strategies will be pursued:

1. Establishing and strengthening coordination structures to support inter and intra institutional collaboration for statistical development.
2. Strengthen data communication channels and maintaining linkages between data producers and users

3. Strengthening ICT facilities and infrastructures for harmonised reporting and information sharing (MIS)

#### **4.1.4 SPECIFIC ACTIONS**

- i. Sensitize political leaders on LGSPS so as to solicit for their support for its implementation
- ii. Support operationalisation and efforts of the District Statistics Committee
- iii. Establish internal reporting procedures and operationalize institutional structures to support development of District statistics.
- iv. Extend internet connectivity in all the departments
- v. Develop statistical databases in the different departments
- vi. Procure; install and network all computers in information management sectors

### **4.2 STRATEGIC GOAL TWO: IMPROVE USABILITY AND DISSEMINATION OF STATISTICS**

#### **4.2.1 KEY ISSUE**

The Bureaucratic and Restrictive access to data have led to low usability of District statistics hence increasing the risk of appreciation of statistical information within and outside the District. In addition to that there is low appreciation of statistics by the data providers and limited top management support at the District which has created a gap in the production of statistics.

#### **4.2.2 STRATEGIC OBJECTIVE**

To promote access to statistics and increase availability and usage of District statistics by all stakeholders

#### **4.2.3 MAIN STRATEGIES**

In order to address the above, the following strategies will be pursued:

1. Enhance engagement with data users
2. Ensuring awareness and appreciation of available statistics among the users

#### **4.2.4 SPECIFIC ACTIONS**

The above strategy will be achieved through the following specific actions:

- i. Operationalise the District website

- ii. Conduct statistical and data needs assessment to ensure relevancy of the District data
- iii. Popularize version of the District statistics products eg abstracts, news bulletins and statistical brochures
- iv. Conduct regular dissemination workshops for statistics produced
- v. Conduct regular user-producer consultative meetings
- vi. Disseminate all statistics produced to increase its usability

### **4.3 STRATEGIC GOAL THREE: ENHANCE QUALITY ASSURANCE IN THE PRODUCTION OF STATISTICS**

#### **4.3.1 KEY ISSUE**

There is limited knowledge and compliance to statistical standards, guidelines and procedures in the District. In addition, most statistical information does not meet the quality requirements of official statistics.

#### **4.3.2 STRATEGIC OBJECTIVE**

To strengthen the production of quality data in consideration of the requirements of official statistics in Sironko District

#### **4.3.3 MAIN STRATEGIES**

In order to address the above, the following strategies will be pursued:

- 1. Adopting recognized data producer and user guidelines and standards.  
Supporting periodic data quality assessments in all data production centres at the District

#### **4.3.4 SPECIFIC ACTIONS**

The above strategy will be achieved through the following specific actions:

- i. Adopt and apply quality standards and guidelines for data production and use in the District
- ii. Develop and operationalize District data management policies and guidelines
- iii. Develop, review, Standardise and harmonise data collection tools for the quality assessments
- iv. Document statistical processes,
- v. Routine Data validation before analysis by the technical staff

## **4.4 STRATEGIC GOAL FOUR: STRENGTHEN HUMAN RESOURCE DEVELOPMENT AND MANAGEMENT**

### **4.4.1 KEY ISSUE**

There is inadequate technical capacity to handle statistical production and management in the District at all levels, as well as limited opportunities for career development. In order for the District to undertake concrete statistical development there is need for recruitment and retention of a mix of professionals such as computer scientists and statisticians.

### **4.4.2 STRATEGIC OBJECTIVE**

To attract and maintain a motivated and competent human resource for production and utilisation of quality statistics.

### **4.4.3 MAIN STRATEGIES**

In order to address the above issue, the following strategies will be pursued:

1. Developing and strengthening the District human resource statistical capacity to manage a sound data production and management system.
2. Training staff at all levels including District departments, sections and units in production and utilisation of statistics.

### **4.4.4 SPECIFIC ACTIONS**

The above strategy will be achieved through the following specific actions:

- i. Recruit more staff at data generation levels
- ii. Conduct tailor made training in basic statistical data collection and management techniques for District and lower local government staff directly involved in routine data generation.
- iii. Orient and train staff on new tools for data collection
- iv. Provide professional services and technical support to stakeholders in database management and in report production and utilisation.



## **4.5 STRATEGIC GOAL FIVE: STRENGTHEN STATISTICS PRODUCTION AND MANAGEMENT**

### **4.5.1 KEY ISSUE**

There is continued existence of limited data analysis, comparability and lack of common understanding of data concepts, codes and methodologies. The multiple data collection systems at frontline service delivery points and reporting requirements have also resulted into time wastage, duplication and data collector fatigue. More challenges that related to data production at the District dwell around Limited internet connectivity, inadequate data storage facilities and lack of reliable backup therefore leading to consistent loss of data at the District.

### **4.5.2 Strategic Objective**

To improve administrative data production and registration systems for statistical purposes

### **4.5.3 Main Strategies**

In order to address the above issue, the following strategies will be pursued:

1. Ensuring the compilation of data and production of quality statistics in line with District/stakeholder data needs.
2. Improving data production and management for timely reporting and dissemination of District statistics to inform District initiatives and processes

### **4.5.4 Specific Actions**

The above strategy will be achieved through the following specific actions:

- i. Produce the annual statistical abstract and
- ii. Publish quarterly departmental statistical reports
- iii. Update the District harmonised database
- iv. Compile administrative data using agreed local government structures
- v. Produce (collect and process) routine District statistics
- vi. Undertake demand driven surveys to fill gaps in administrative data to facilitate effective policy making
- vii. Compile relevant secondary data from MDAs like UBOS and other relevant authentic publications to inform decision making

## **CHAPTER FIVE: IMPLEMENTATION AND FINANCING PLAN**

### **5.0 Introduction**

This Chapter elucidates the implementation of the strategies and sets out how the goals and objectives of the strategy can be achieved, the Monitoring and Evaluation of the LGSPS as well as the financial plan.

### **5.1 Implementation Mechanisms**

This plan will be implemented in collaboration with UBOS and relevant government line ministries, departments and agencies as well as development partners and civil society organizations.

The CAO's office shall take the overall responsibility for implementing the LGSPS. The District Planner and the Planning Office shall be the secretariat for the LGSPS and oversee coordination of the implementation of the LGSPS with support from the District Statistics Committee.

The DSC will coordinate and oversee the implementation of this plan, and will report on a quarterly basis to the TPC and share the progress on the implementation of the LGSPS with UBOS as prescribed in the Terms of Reference.

Each department will continuously update the DSC on how they are implementing the plan's activities.

### **5.2 Monitoring and Evaluation**

Monitoring and evaluation of the LGSPS implementation facilitated by the logical framework matrix (see Annex A). The status of implementation will be monitored and evaluation through quarterly meetings and field visits by technical staff.

Monitoring and Evaluation of the LGSPS will be the responsibility of the DSC under the CAO's leadership. Departmental focal persons will prepare monthly progress reports for discussion by the DSC. The secretary to the DSC will consolidate the monthly reports into quarterly progress reports for discussion and submission by the DSC to the DPTC and subsequently to UBOS through the CAO.

Annual performance reports will be produced and shared with UBOS as an input to the Annual LGSPS Review. UBOS will further support the monitoring of the LGSPS through routine monitoring of statistical activities at the district as well as the mid-term review and final evaluation of the plan.

### 5.3 Financing Plan

The LGSPS will be financed by the Sironko district local government, GOU and development partners. However, sustainability of the plan will be contingent on provision to the district by GOU of conditional and unconditional grants for statistical development.

**Table 5-1: Sironko LGSPS Three Year summary budget (UGX. 000)**

Activity	Budget					Total Cost
	Year 1	Year 2	2017/18	2018/19	2019/20	
Goal 1: Strengthen Coordination and Management of the production of Sironko statistics			64,460	5,860	5,860	<b>85,680</b>
Goal 2: Enhance the Dissemination and Usability of Statistics			29,200	15,700	15,700	<b>60,600</b>
Goal 3: Mainstreaming Quality Assurance in the production of statistics			5,020	8,320	1,420	<b>14,760</b>
Goal 4: Strengthen Human Resource Development and Management			4,230	84,450	1,500	<b>90,180</b>
Goal 5: Strengthen Statistical Production and Management			18,880	16,360	16,360	<b>51,600</b>

## ANNEX 1 Department based performance indicators

### Administration Department

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
1	Number of staff on department payroll	Administrative Data	District	Yes	Monthly	Payroll	High	LG.MDA,MoPS, MOFPED
2	Number of staff paid monthly salary	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
3	Number of staff on official leave	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
4	Number of staff off payroll due to disciplinary action	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
5	Number of staff to be recruited	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
6	Number of pensioners under the department	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
7	Total of number of pensioners on Payroll from all departments	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
8	Percentage of staff	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS,

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
	salary paid in time							MOFPED
9	Percentage of pensioners paid in time	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA, MoPS, MOFPED
10	Number of pensioners paid Gratuity	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA, MoPS, MOFPED
11	Percentage of vacant positions filled	Administrative Data	Sub County	No	Annually	Staff list	High	LG, MDA, MoPS, MOFPED
12	Number of submissions made to DSC	Administrative Data	District	No	Continuous	Report	Medium	LG, MDA, MoPS, MOFPED
13	Number of mentoring & coaching sessions conducted	Administrative Data	Sub County	No	Continuous	Reports	Medium	LG
14	Annual CBG plan in place	Administrative Data	Sub County	No	Annual	CBP	High	LG
15	Annual procurement plan in place	Administrative Data	District	No	Annual	Procurement Plan	High	LG
16	Number of contracts signed	Administrative Data	Sub County	No	Annual	Contracts register	High	LG

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
17	Up to date contracts register in place	Administrative Data	Sub County	No	Annual	Contracts register	Medium	LG
18	No. of rewards and sanctions meetings conducted	Administrative Data	District	No	Quarterly	Minutes	Medium	LG
19	No. of quarterly OBT reports submitted in time	Administrative Data	District	No	Quarterly	Reports	High	LG & MDA
20	No. of monitoring & supervision visits conducted	Administrative Data	Sub County	No	Continuous	Reports	Medium	LG
21	No of monitoring reports produced and submitted	Administrative Data	Sub County	No	Continuous	Reports	Medium	LG
22	Percentage of staff appraised	Administrative Data	Sub County	Yes	Bi-annual	Reports	High	LG
23	Number of publications produced & disseminated	Administrative Data	District	No	Annually	Publications	Medium	LG
24	Functional district website	Administrative Data	District	No	Annually	Website	Low	LG & MDAs
25	Number of civil marriages	Administrative Data	District	No	Continuous	Marriages	Low	LG, & MDAs

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
	solemnized					register		
26	Number of national functions celebrated	Administrative Data	District	No	Annually	Reports	High	LG
27	Number of court cases followed up	Administrative Data	Sub county	No	Continuous	Reports	High	LG, MDAs
28	Updated client charter in place & Disseminated	Administrative Data	District	No	5 years	Client Charter	Low	LG, MDAs
29	# of administrative offices constructed or rehabilitated	Administrative Data	Sub county	No	Annually	Reports	High	LG, MDAs
30	# of administrative unit installed with solar power	Administrative Data	Sub county	No	Annually	Reports	High	LG, MDAs

## Finance Department

No.	Statistics/Indicator produced	Data Source: Survey, Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability; (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External; (Indicate MDA, LG, Development Framework)
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No.	Statistics/Indicator produced	Data Source: Survey, Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated?( Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability; (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External; (Indicate MDA, LG, Development Framework)
31	Number of staff on department payroll	Administrative Data	District	Yes	Monthly	Payroll	High	LG.MDA,MoPS, MOFPED
32	Number of staff paid monthly salary	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
33	Number of staff on official leave	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
34	Number of staff off payroll due to disciplinary action	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
35	Number of staff to be recruited	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
36	Number of pensioners under the department	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
37	# of financial statements prepared and submitted to OAG	Administrative (financial document)	District and sub county	No	Biannual and Annual	Report	High	LG &MDAs
38	Date of submission of financial statements to OAG	Administrative (financial document)	District and sub county	No	Biannual and Annual	Report	High	LG &MDAs
39	# of LLGs finance staff oriented on	Administrative data	Sub county	No	Quarterly	Report	High	LG &MDAs



No.	Statistics/Indicator produced	Data Source: Survey, Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated?( Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability; (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External; (Indicate MDA, LG, Development Framework)
	financial management							
40	# of staff under finance department	Administrative data(HRM documents)	District and Sub county	No	Quarterly	Report	High	LG &MDAs
41	% of finance department staff posts filled in the approved structure	Administrative data(HRM Documents)	District sub county	Yes	Monthly, Quarterly, annually	Report	High	LG &MDAs
42	% of staff on payroll under finance department paid salary on time	Administrative data(HRM Documents)	District sub county	Yes	Monthly, Quarterly, annually	Report	High	LG &MDAs
43	Availability of local revenue enhancement plan	Administrative documents (Revenue plans)	District and Sub county	No	Quarterly, Annually and medium term	Report	High	LG &MDAs
44	# of IFMS computers maintained and serviced including the server	Administrative/ inventory data	District	No	Quarterly, Annually	Report	High	LG &MDAs

## Statutory Bodies department

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production; (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
45	Number of staff on department payroll	Administrative Data	District	Yes	Monthly	Payroll	High	LG.MDA,MoPS, MOFPED
46	Number of staff paid monthly salary	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
47	Number of staff on official leave	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
48	Number of staff off payroll due to disciplinary action	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
49	Number of staff to be recruited	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
50	Number of pensioners under the department	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
51	Number of council meetings held	Administrative data	Sub county	No	Quarterly	Report	High	LG &MDAs
52	No of Business Committee meetings held	Administrative data	Sub county	No	Quarterly	Report	High	LG &MDAs
53	No of Standing Committee meetings held	Administrative data	Sub county	No	Quarterly	Report	High	LG &MDAs

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production; (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
54	No of District Executive Committee meetings held	Administrative data	Sub county	No	Quarterly	Report	High	LG &MDAs
55	No of political monitoring visits made	Administrative data	District & Sub county	No	Quarterly	Report	High	LG &MDAs
56	No of ordinances/ Bye- Laws drafted	Administrative data	District & Sub county	NO	Quarterly	Report	High	
	<b>District Public Accounts Committee</b>							
57	No of District Public Accounts Committee meetings held	Administrative data	District	No	Quarterly	Report	High	LG &MDAs
	No of Internal Audit reports reviewed	Administrative data	District & Sub county	No	Quarterly	Report	High	LG &MDAs
1	No of External Audit reports reviewed	Administrative data	District	No	Quarterly	Report	High	LG &MDAs
2	No of field	Administrative	District	No	Quarterly	Report	High	LG &MDAs

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production; (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
	exercusions visits conducted	data						
1	No of quarterly reports submitted	Administrative data	District	No	Quarterly	Report	High	LG &MDAs
2	District Land Board							
3	No of District Land Board meetings held	Administrative data	District	No	Quarterly	Report	High	LG &MDAs
4	No of Land applications received and handled	Administrative data	District & Sub county	No	Quarterly	Report	High	LG &MDAs
5	No of annual compensation rates produced and submitted	Administrative data	District & Sub county	No	Quarterly	Report	High	LG &MDAs
6	District Service Commission							
7	No of District Service Commission	Administrative data	District & Sub county	No	Quarterly	Report	High	LG &MDAs

No.	Statistics/Indicator produced	Data Source Survey  Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production; (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
	meetings held							
	No of disciplinary cases handled	Administrative data	District & Sub county	No	Quarterly	Report	High	LG &MDAs
	No of submissions for promotion handled	Administrative data	District & Sub county	No	Quarterly	Report	High	LG &MDAs
	No of reports submitted	Administrative data	District	No	Quarterly	Report	High	LG &MDAs
	No of staff retired	Administrative data	District & Sub county	No	Quarterly	Report	High	LG &MDAs
	No of staff confirmed	Administrative data	District & Sub county	No	Quarterly	Report	High	LG &MDAs
	No of leave applications handled	Administrative data	District & Sub county	No	Quarterly	Report	High	LG &MDAs
	No of staff regularized	Administrative data	District & Sub county	No	Quarterly	Report	High	LG &MDAs
	<b>District Contracts Committee</b>							
	# of procurement	Administrative	District &sub	No	Quarterly	Report	High	LG &MDAs

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production; (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
	plans prepared and submitted to PPDA	data	county					
1	# of District Contracts Committee meetings held	Administrative data	District	No	Quarterly	Report	High	LG &MDAs
2	# of contracts awarded reports on projects prepared and submitted to PPDA	Administrative data	District	No	Quarterly	Report	High	LG &MDAs
3	# of administrative/ contract reviews handled	Administrative data	District	No	Quarterly	Report	High	LG &MDAs
4	# of sets contracts committee minutes approved and filed	Administrative data	District	No	Quarterly	Report	High	LG &MDAs
5	# of procurement reports prepared and submitted to PPDA	Administrative data	District	No	Quarterly	Report	High	LG &MDAs

## Production Department

No.	Statistics/Indicator produced	Data Source; Survey, Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
	Number of staff on department payroll	Administrative Data	District	Yes	Monthly	Payroll	High	LG.MDA,MoPS, MOFPED
	Number of staff paid monthly salary	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
	Number of staff on official leave	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
	Number of staff off payroll due to disciplinary action	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
	Number of staff to be recruited	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
	Number of pensioners under the department	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
	<b>Agriculture / Crops sector</b>							
6	No. of staff recruited and disaggregated by sex	Administrative	District	YES	Annually	Report	High	LG, MDA
7	No. of reports compiled & submitted to the Ministry	Administrative	Sub County	No	Quarterly	Report	High	LG, MDA, Development partners
8	No. of departmental	Administrative	Sub County	No	Monthly	Report	High	LG, MDA

No.	Statistics/Indicator produced	Data Source; Survey, Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DPP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
	meetings held							
9	No. of technical backstopping and monitoring visits	Administrative	Sub County	No	Monthly	Report	High	LG, MDA
10	No. of plans and budgets	Administrative	Sub County	No	Annual	Report, DPP	High	LG, MDA
11	No. of farmers receiving advisory / advisory services on crop	Administrative, Survey	Sub County	No	Monthly	Report	High	LG, MDA
12	No. of acres planted for the major crop enterprises	Administrative	Sub County	No	Bi annual	Report, DPP	High	LG, MDA
13	Estimated crop yield	Administrative	Sub County	No	Bi annual	Report, DPP	High	LG, MDA
14	No. of farmers adopting modern crop production technologies	Administrative	Sub County	Yes	Annual	Report, DPP	High	LG, MDA
15	Incidence of crop pests and diseases	Administrative, Surveys	Sub County	No	Quarterly	Report	High	LG, MDA
16	No. of farmers practicing bulk marketing	Administrative	Sub County	Yes	Annual	Report, DPP	High	LG, MDA
17	No. of farmers adopting recommended post-harvest handling	Administrative	Sub County	Yes	Annual	Report, DPP	High	LG, MDA
18	No. of Households that are	Survey	Sub County	NO	Annual	Report	High	LG, MDA



No.	Statistics/Indicator produced	Data Source; Survey, Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DPP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
	food secure							
19	# of plant clinics constructed	Administrative	District & Sub County	Yes	Annual	Report, DPP	High	LG, MDA
20	<b>Livestock sector</b>							
21	Number of livestock by category owned	Census	Sub County	Yes	Annual	Report, DPP	High	LG, MDA
22	No. of farmers receiving livestock extension services	Administrative	Sub County	Yes	Quarterly	Report	High	LG, MDA
23	No. of animals vaccinated by type	Administrative	Sub County	No	Quarterly	Report	High	LG, MDA
24	No. of livestock slaughtered by category	Administrative	Sub County	No	Monthly	Report	High	LG, MDA
25	Disease surveillance conducted	Administrative	Sub County	No	Monthly	Report	High	LG, MDA
26	No. of private animal service providers	Administrative	Sub County	Yes	Annual	Report	High	LG, MDA
27	No. of Artificial Insemination Service providers	Administrative	Sub County	Yes	Quarterly	Report	High	LG, MDA
28	No. of slaughter structures	Administrative	Sub County	No	Annual	Report	High	LG, MDA
29	No. of functional valley dams / valley tanks	Administrative	Sub County	No	Annual	Report	High	LG, MDA

No.	Statistics/Indicator produced	Data Source; Survey, Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
30	No. of cattle crashes / spray races / DIPS	Administrative	Sub County	No	Annual	Report	High	LG, MDA
31	# Of slaughter houses constructed	Administrative	Sub County	No	Annual	Report	High	LG, MDA
32	# of slaughter slabs constructed	Administrative	Sub County	No	Annual	Report	High	LG, MDA
33	<b>Fisheries sector</b>							
34	No. of fish ponds constructed	Administrative	Sub County	No	Annual	Report	High	LG, MDA
35	No. of fish ponds stocked	Administrative	Sub County	No	Quarterly	Report	High	LG, MDA
36	No. of fish cages established	Administrative	Sub County	No	Annual	Report	High	LG, MDA
37	No. of fish cages stocked	Administrative	Sub County	No	Quarterly	Report	High	LG, MDA
38	Quantity of fish harvested from ponds	Administrative	Sub County	No	Quarterly	Report	High	LG, MDA
39	No. of fish farmers trained	Administrative	Sub County	Yes	Quarterly	Report	High	LG, MDA
40	No. of fingerlings distributed to farmers	Administrative	Sub County	Yes	Quarterly	Report	High	LG, MDA
41	Quantity of fish harvested by species per month	Administrative	Sub County	No	Monthly	Report	High	LG, MDA
42	Quantity of fish marketed by species	Administrative	Sub County	No	Monthly	Report	High	LG, MDA

No.	Statistics/Indicator produced	Data Source; Survey, Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
43	No. of fish stock surveys conducted	Administrative	Sub County	No	Annual	Report	High	LG, MDA
44	No. of fisher-folk sensitized sustainable fishing methods	Administrative	Sub County	Yes	Quarterly	Report	High	LG, MDA
45	No. of fish processing units established	Administrative	Sub County	No	Annual	Report, DPP	High	LG, MDA
	<b>Entomology sector</b>							
46	No. of tsetse traps procured and deployed	Administrative	Sub County	No	Annual	Report	High	LG, MDA
47	No. of tsetse surveys conducted	Administrative	Sub County	No	Annual	Report	High	LG, MDA
48	No. of bee hives procured and distributed to farmers	Administrative	Sub County	No	Annual	Report	High	LG, MDA
49	No. of farmers practicing bee keeping	Administrative	Sub County	Yes	Annual	Report	High	LG, MDA
50	Quantity of honey produced	Administrative	Sub County	No	Quarterly	Report	High	LG, MDA
51	No. of honey collecting centers established	Administrative	Sub County	No	Annual	Report	High	LG, MDA
52	Quantity of honey produced per bee hive by type	Survey	Sub County	No	Quarterly	Report	High	LG, MDA
53	No. of Apiary demo sites	Administrative	Sub County	No	Quarterly	Report	High	LG, MDA

No.	Statistics/Indicator produced	Data Source; Survey, Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
	established							
54	Quantity of honey processed and marketed	Administrative	Sub County	No	Annual	Report	High	LG, MDA
55	No. of farmers accessing advisory services in Entomology	Administrative	Sub County	Yes	Quarterly	Report	High	LG, MDA
56	No. of colony multiplication centres established	Administrative	Sub County	No	Annual	Report	High	LG, MDA
57	<b>Commercial Services</b>							
58	No. of functional SACCOs	Administrative	Sub County	No	Quarterly	Report	High	LG, MDA
59	No. producer Cooperatives	Administrative	Sub County	No	Quarterly	Report	High	LG, MDA
60	No. of cooperatives accessing credit finance	Administrative	Sub County	No	Quarterly	Report	High	LG, MDA
61	No. of Market surveys conducted	Administrative	Sub County	No	Quarterly	Report	High	LG, MDA
62	No. of Cooperatives registered with UNBS	Administrative	Sub County	No	Annual	Report	High	LG, MDA
63	No. of tourism sites identified and developed	Administrative	Sub County	No	Annual	Report	High	LG, MDA
64	No. of tourists	Administrative	Sub County	Yes	Annual	Report	High	LG, MDA

## Health Department

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated ?  (Yes/No)	Frequency of Production  (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability  (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
65	Number of staff on department payroll	Administrative Data	District	Yes	Monthly	Payroll	High	LG.MDA,MoPS, MOFPED
66	Number of staff paid monthly salary	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
67	Number of staff on official leave	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
68	Number of staff off payroll due to disciplinary action	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
69	Number of staff to be recruited	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
70	Number of pensioners under the department	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
71	% of pregnant women that attend ANC4 visit	Administrative data	Village	Yes	Monthly	Reports, Website (Dhis2)	High	Health facility, LG, MoH, IPs

No.	Statistics/Indicator produced	Data Source Survey  Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub- county etc.)	Is it Sex disaggregated ?  (Yes/No)	Frequency of Production  (Annual, quarterly, monthly, Bi- annually, etc.)	Accessibility & availability  (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
72	% OPD new attendance	Administrative data	Village	Yes	Monthly	Reports, Website (Dhis2)	High	Health facility, LG, MoH, IPs
73	% Skilled deliveries	Administrative data	Village	Yes	Monthly	Reports, Website (Dhis2)	High	Health facility, LG, MoH, IPs
74	% FP new acceptors	Administrative data	Village	Yes	Monthly	Reports, Website (Dhis2)	High	Health facility, LG, MoH, IPs
75	% Coverage IPT2	Administrative data	Village	Yes	Monthly	Reports, Website (Dhis2)	High	Health facility, LG, MoH, IPs
76	% Fully immunized by 1 year	Administrative data	Village	Yes	Monthly	Reports, Website (Dhis2)	High	Health facility, LG, MoH, IPs
77	% TB newly detected	Administrative data	Village	Yes	Monthly	Reports, Website (Dhis2)	High	Health facility, LG, MoH, IPs
78	% HIV+ patients who qualify that are	Administrative data	Village	Yes	Monthly	Reports, Website	High	Health facility, LG, MoH, IPs

No.	Statistics/Indicator produced	Data Source Survey  Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub- county etc.)	Is it Sex disaggregated ?  (Yes/No)	Frequency of Production  (Annual, quarterly, monthly, Bi- annually, etc.)	Accessibility & availability  (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
	enrolled onto ART					(Dhis2)		
79	# of OPDs constructed OR rehabilitated	Administrative data	Health level	no	annually	reports	High	Health facility, LG, MoH, IPs
80	# of Maternity wards constructed OR rehabilitated	Administrative	Facility	NO	Annually	reports	high	Health facility, LG, MoH, IPs
81	# of General wards constructed OR rehabilitated	Administrative	HSD	NO	Annually	reports	High	Health facility, LG, MoH, IPs
82	# of staff houses constructed OR rehabilitated	Administrative	Health Facility, sub county, District	No	Annually	Reports	High	Health facility, LG, MoH, IPs
83	# of theatre constructed or rehabilitated	Administrative	Health Facility, sub county, District	No	Annually	Reports	High	Health facility, LG, MoH, IPs
84	# of pit latrines constructed at facility level	Administrative	Health Facility, sub county, District	No	Annually	Reports	High	Health facility, LG, MoH, IPs

## Education department

No.	Statistic/Indicator Produced.	Data Source <i>Census, Survey, Administrative, data</i>	Lowest Level of Disaggregation <i>(District, Urban/Rural, Sub County etc)</i>	Is it Sex Disaggregated? <i>(Yes or No)</i>	Frequency of Production,(Annual, quarterly, monthly, bi-annually etc)	Accessibility & Availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (MDA, LG, Development Partners)
	Number of staff on department payroll	Administrative Data	District	Yes	Monthly	Payroll	High	LG.MDA,MoPS, MOFPED
	Number of staff paid monthly salary	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
	Number of staff on official leave	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
	Number of staff off payroll due to disciplinary action	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
	Number of staff to be recruited	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
	Number of pensioners under the department	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
1	No. of Pupils/Students Enrolled.	Census, Administrative, Data	School	Yes	Monthly, Termly, Annually.	DDP,OBT Reports, BFPs	High	MOES, MoFPED LG, Partners.
2	Drop outs	Administrative	School	Yes	Annually.	DDP, Report	High	MOES, MoFPED LG,



No.	Statistic/Indicator Produced.	Data Source <i>Census, Survey, Administrative, data</i>	Lowest Level of Disaggregation <i>(District, Urban/,Rural, Sub County etc)</i>	Is it Sex Disaggregated? <i>(Yes or No)</i>	Frequency of Production,(Annual, quarterly, monthly, bi-annually etc)	Accessibility & Availability <i>(Website, Report, DDP)</i>	Level of Demand <i>(High, Medium, Low)</i>	Data Users; Internal/External <i>(MDA, LG, Development Partners)</i>
	Rates	Data						Partners.
3	No. of SNE pupils	Administrative Data	School	Yes	Annually.	DDP, Report	High	MOES, MoFPED LG, Partners.
4	No. of OVCs	Administrative Data	School, household	Yes	Annually.	DDP, Reports	High	MOES,MGLSD LG, Partners.
5	Pass Rate	Administrative, Data	School	Yes	Annually.	DDP, Reports	High	MOES, LG, Partners.
7	Transition Rate	Administrative Data	School	Yes	Annually.	Report	High	MOES, LG, Partners.
8	Survival Rate	Administrative Data	School	Yes	Annually.	Report	High	MOES, LG, Partners.
9	Completion Rate	Administrative Data	District	Yes	Annually.	Report	High	MOES, LG, Partners.
10	Net Enrolment Rate,(NER)	Administrative	District	Yes	Annually.	Report	High	MOES, LG,

No.	Statistic/Indicator Produced.	Data Source <i>Census, Survey, Administrative, data</i>	Lowest Level of Disaggregation <i>(District, Urban/,Rural, Sub County etc)</i>	Is it Sex Disaggregated? <i>(Yes or No)</i>	Frequency of Production,(Annual, quarterly, monthly, bi-annually etc)	Accessibility & Availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (MDA, LG, Development Partners)
		Data						Partners.
11	Gross Enrolment Ratio (GER)	Administrative Data	District	Yes	Annually.	Report	High	MOES, LG, Partners.
12	Net Intake Ratio (NIR)	Administrative Data	District	Yes	Annually.	Report	High	MOES, LG, Partners.
13	Learners Attendance Rate	Administrative Data	School	Yes	Termly	Report	High	MOES, LG, Partners.
14	No. of Teachers	Administrative Data	School	Yes	Termly	Report	High	MOES, LG, MoFPED Partners.
15	Teacher Attendance Rate	Administrative Data	School	Yes	Termly	Report	High	MOES, LG, Partners.
16	Teacher Attrition Rate	Administrative Data	District	Yes	Termly	Report	High	MOES, LG, Partners.

No.	Statistic/Indicator Produced.	Data Source <i>Census, Survey, Administrative, data</i>	Lowest Level of Disaggregation <i>(District, Urban/,Rural, Sub County etc)</i>	Is it Sex Disaggregated? <i>(Yes or No)</i>	Frequency of Production,(Annual, quarterly, monthly, bi-annually etc)	Accessibility & Availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (MDA, LG, Development Partners)
17	Pupil Teacher Ratio (PTR)	Administrative Data	School	No	Annually	DDP, Report	High	MOES, LG, Partners.
18	No. of Classrooms	Administrative Data	School	No	Annually	DDP, Report	High	MOES, LG, Partners.
19	Pupil Classroom Ratio (PCR)	Administrative Data	School	No	Annually	DDP, Report	High	MOES, LG, Partners.
20	No. of pit latrines Stances constructed	Administrative Data	School	Yes	Annually	DDP, Report	High	MOES, LG, Partners.
21	Pupil Stance Ratio (PSR)	Administrative Data	School	Yes	Annually	DDP, Report	High	MOES, LG, Partners.
22	No. of Desks	Administrative	School	No	Annually	DDP, Report	High	MOES, LG,

No.	Statistic/Indicator Produced.	Data Source <i>Census, Survey, Administrative, data</i>	Lowest Level of Disaggregation <i>(District, Urban/,Rural, Sub County etc)</i>	Is it Sex Disaggregated? <i>(Yes or No)</i>	Frequency of Production,(Annual, quarterly, monthly, bi-annually etc)	Accessibility & Availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (MDA, LG, Development Partners)
		Data						Partners.
23	Pupil Desk Ratio (PDR)	Administrative Data	School	No	Annually	DDP, Report	High	MOES, LG, Partners.
24	No. of Teacher Houses	Administrative Data	School	No	Annually	DDP, Report	High	MOES, LG, Partners.
25	Teacher House Ratio (THR)	Administrative Data	School	No	Annually	DDP, OBT Reports	High	MOES, LG, Partners.
26	No. of Inspections	Administrative Data	District	No	Termly	OBT Reports	High	MOES, LG, Partners.
27	Pupil Book Ratio	Administrative Data	School	No	Termly	OBT Reports	High	MOES, LG, Partners.
30	% of schools feeding.	Administrative Data	School	No	Termly	Report	High	MOES, LG, Partners.

No.	Statistic/Indicator Produced.	Data Source <i>Census, Survey, Administrative, data</i>	Lowest Level of Disaggregation <i>(District, Urban/Rural, Sub County etc)</i>	Is it Sex Disaggregated? <i>(Yes or No)</i>	Frequency of Production,(Annual, quarterly, monthly, bi-annually etc)	Accessibility & Availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (MDA, LG, Development Partners)
	# of classrooms constructed	Administrative Data	School	No	Annually	DDP, OBT Reports	High	MOES, LG, Partners.
	#of classrooms rehabilitated	Administrative Data	School	No	Annually	DDP, OBT Reports	High	MOES, LG, Partners.
	#of lined pit latrines stance emptied and rehabilitated	Administrative Data	School	No	Annually	DDP, OBT Reports	High	MOES, LG, Partners.
	# Teacher houses constructed	Administrative Data	School	No	Annually	DDP, OBT Reports	High	MOES, LG, Partners.
	# of furniture procured and distributed to schools	Administrative Data	School	No	Annually	DDP, OBT Reports	High	MOES, LG, Partners.
	# of vehicles and motorcycles procured for education	Administrative Data	School	No	Annually	DDP, OBT Reports	High	MOES, LG, Partners.

No.	Statistic/Indicator Produced.	Data Source <i>Census, Survey, Administrative, data</i>	Lowest Level of Disaggregation <i>(District, Urban/,Rural, Sub County etc)</i>	Is it Sex Disaggregated? <i>(Yes or No)</i>	Frequency of Production,(Annual, quarterly, monthly, bi-annually etc)	Accessibility & Availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (MDA, LG, Development Partners)
	department							

## Roads sector

No.	Statistics/Indicator produced		Data Source	Lowest level of disaggregation	Is it Sex disaggregated?	Frequency of Production	Accessibility & availability	Level of Demand	Data Users;
			Survey  Census Administrative Data	(District, Urban/Rural, Sub-county etc.)	(Yes/No)	(Annual, quarterly, monthly, Bi-annually, etc.)	(Website, Report, DDP)	(High, Medium, Low)	(Indicate MDA, LG, Development Framework)
		Number of staff on department payroll	Administrative Data	District	Yes	Monthly	Payroll	High	LG.MDA,MoPS, MOFPED
		Number of staff paid monthly salary	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
		Number of staff on official leave	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
		Number of staff off payroll due to disciplinary action	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
		Number of staff to be recruited	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
		Number of pensioners under the department	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED

No.	Statistics/Indicator produced		Data Source	Lowest level of disaggregation	Is it Sex disaggregated?	Frequency of Production	Accessibility & availability	Level of Demand	Data Users;
			Survey  Census Administrative Data	(District, Urban/Rural, Sub-county etc.)	(Yes/No)	(Annual, quarterly, monthly, Bi-annually, etc.)	(Website, Report, DDP)	(High, Medium, Low)	(Indicate MDA, LG, Development Framework)
1	Total District Road Network in Length.	Kms	Survey	Sub-county	No	Annually	Report,	High	LG, MoWT, URF, MoF.
2	Total District road network by surface type	Paved	Survey	Per Road	No	Annually	Report	High	LG, MoWT, URF, MoF.
		Unpaved	Survey	Per Road	No	Annually	Report	High	LG, MoWT, URF, MoF.
3	Total District road network by surface Conditions	Paved	Survey	Per roads	No	Annually	Report	High	LG, MoWT, URF, MoF.
		Unpaved	Survey	Per Roads	No	Annually	Report	High	LG, MoWT, URF, MoF.
4	Road Network by traffic volume.	High	Survey	Per Road	No	Annually	Report	High	LG, MoWT, URF, MoF.
		Medium		Per Road	No	Annually	Report	High	LG, MoWT, URF, MoF.
		Low		Per Road	No	Annually	Report	High	LG, MoWT, URF, MoF.



No.	Statistics/Indicator produced	Data Source  Survey  Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub- county etc.)	Is it Sex disaggregated?  (Yes/No)	Frequency of Production  (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability  (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
5	Number of Bridges	Survey	Per Sub County	No	Annually	Report	Medium	LG, MoWT, URF, MoF.
6	Number of Culvert lines	Survey	Per Road	No	Annually	Report	High	LG, MoWT, URF, MoF.
7	Number of Bottle necks cleared	Survey	Per Sub County	No	Annually	Report	High	LG, MoWT, URF, MoF.
9	Number of New Building Plans approved.	Administrative	Per District	No	Annually	Reports	Medium	Local Councils (Urban Council) MoFED),
10	Number of Public Structures constructed /renovated	Administrative	Per District	No	Annually	Reports	High	MoLG, District Council, MoWT, MoHUD.

## Water sector

No.	Statistics/Indicator produced	Data Source, Survey, Census Administrative Data	Lowest level of disaggregation, (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production,(Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability,(Web site, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External, (Indicate MDA, LG, Development Framework)
85	% of people within 1.0 km (rural) and 0.2 km (urban) of an improved water source	Census & Administrative Data	LC III	No	quarterly	Quarterly & annual	High	MWE,LG,LLGs & Partners
86	% of improved water sources that are functional at the time of a spot-check	Administrative Data & Survey	LC III	No	quarterly	Quarterly & annually	High	MWE,LG,LLGs & Partners
87	% of water samples taken at the point of collection or discharge that comply with national standards	Survey	LC III	No	Quarterly or Annually	Quarterly & annually	High	MWE,LG,LLGs & Partners
88	Mean sub county deviation from the district average in persons per improved water point(equity)	Survey & Administrative Data	LC III	No	Quarterly or Annually	Quarterly & annually	High	MWE,LG,LLGs & Partners
89	% of people with	Survey &	LC III		Quarterly	Quarterly &	High	MWE,LG,LLGs &

No.	Statistics/Indicator produced	Data Source, Survey, Census Administrative Data	Lowest level of disaggregation, (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production,(Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability,(Web site, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External, (Indicate MDA, LG, Development Framework)
	access to (and use of) improved and basic latrines / toilets & Hand washing facilities	Administrative Data				Annually		Partners
90	% of water and sanitation committees formed ,where at least one woman holds a key position	Survey	LC III / LC I	No	Quarterly or Annually	Quarterly & annually	High	MWE,LG,LLGs & Partners
91	No. of new customer connections for GFS	Survey & Administrative Data	Urban	No	Quarterly or Annually	Quarterly & annually	High	MWE,LG,LLGs & Partners
92	Number of repairs conducted on GFS	Survey	Urban	No	Annually	Quarterly & annually	High	MWE,LG,LLGs & Partners
93	Number of new water points connections for GFS	Survey	Urban	No	Annually	Quarterly & annually	High	MWE,LG,LLGs & Partners

## Natural resources Department

No.	Sector/Sub-sector	Statistics/Indicator produced	Data Source  Survey  Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated?  (Yes/No)	Frequency of Production  (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability  (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
	<b>Land Management sector</b>								
1		Number of staff on department payroll	Administrative Data	District	Yes	Monthly	Payroll	High	LG,MDA,MoPS, MOFPED
2		Number of staff paid monthly salary	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
3		Number of staff on official leave	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
4		Number of staff off payroll due to disciplinary action	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
5		Number of staff to be recruited	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
6		Number of pensioners under the department	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
7		No. of land disputes resolved	Administrative Data	Sub-county	No	Quarterly	Reports	High	LG, MLHUD, CSOs
8		No. of land offers processed	Administrative Data	District	Yes	Quarterly	Reports	High	LG, MLHUD, CSOs

No.	Sector/Sub-sector	Statistics/Indicator produced	Data Source  Survey  Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated?  (Yes/No)	Frequency of Production  (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability  (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
9		Area (Ha) of government land identified and registered /titled	Administrative Data	District	No	Quarterly	Reports, DDP	High	LG, MLHUD, CSOs
10	Surveying	No. of Land Titles issued	Administrative Data	District	No	Quarterly	Reports	High	LG, MLHUD, CSOs
11		No. of land survey inspections undertaken	Administrative Data	District	No	Quarterly	Reports	High	LG, MLHUD, CSOs
12		No. of Deed plans processed	Administrative Data	District	No	Quarterly	Reports	High	LG, MLHUD, CSOs
13	<b>Physical Planning</b>	No. of local physical devt plans approved	Administrative Data	District	No	Quarterly	Reports	High	Physical Planning Committees, LG, LLG, Local Communities, MDAs
14		% of devt/title applications approved	Administrative Data	District	No	Quarterly	Reports	High	Physical Planning Committees
15		No. of compliance inspections undertaken	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs
16		Level of compliance to the physical devt plans	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs
17	<b>Valuation</b>	Existence of an up-to date list of	Administrative	District	No	Quarterly	Reports	High	LG, MDAs, local

No.	Sector/Sub-sector	Statistics/Indicator produced	Data Source  Survey  Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated?  (Yes/No)	Frequency of Production  (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability  (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
		compensation rates	Data						communities
18		Existence of an up-to date property data bank	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities
19	<b>Forestry sector</b>	Ha of woodlots established and surviving	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities
20		No. of tree nurseries established	Administrative Data	District	Yes	Quarterly	Reports	High	LG, MDAs, local communities
21		No. of forest management plans developed	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities
22		No. of LFRs protected	Administrative Data	District	No	Quarterly	Reports, DDP	High	LG, MDAs, local communities
23		Ha of LFRs restored	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities
24		Length of LFR boundaries opened	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities
25		No. of community members trained in forest management	Administrative Data	District	Yes	Quarterly	Reports	High	LG, MDAs, local communities
26	<b>Environment</b>	No. of communities mobilized and sensitized on climate change	Administrative Data	District	Yes	Quarterly	Reports	High	LG, MDAs, local communities

No.	Sector/Sub-sector	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
		mitigation and adaptation							
27		Number of awareness campaigns conducted on ENR opportunities, green economy and sustainable consumption	Administrative Data	District	Yes	Quarterly	Reports	High	LG, MDAs, local communities
28									
29		Number of wetlands protected and restored	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities
30		Kms of wetland boundaries demarcated	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities
31		Areas of wetland restored and rehabilitated	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities
32		Number of district wetland ordinances in place and enforced	Administrative Data	District	No	Quarterly	Reports, DDP	High	LG, MDAs, local communities
33		Number of district wetland re-inventory and assessment reports	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities

No.	Sector/Sub-sector	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
34		No. of Env't screening reports/audits undertaken	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities
35		No. of EIAs reviewed	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities
36		Number of ENRs monitoring reports produced	Administrative Data	District	No	Quarterly	Reports	High	LG, MDAs, local communities

### Community based services department indicators

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
94	Number of staff on department payroll	Administrative Data	District	Yes	Monthly	Payroll	High	LG.MDA,MoPS, MOFPED



No.	Statistics/Indicator produced	Data Source  Survey  Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated?  (Yes/No)	Frequency of Production  (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability  (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
95	Number of staff paid monthly salary	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA, MoPS, MOFPED
96	Number of staff on official leave	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA, MoPS, MOFPED
97	Number of staff off payroll due to disciplinary action	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA, MoPS, MOFPED
98	Number of staff to be recruited	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA, MoPS, MOFPED
99	Number of pensioners under the department	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA, MoPS, MOFPED
100	No of FAL learners trained	Administrative data	Sub-county	Yes	quarterly	Reports	-High	MGLSD  LG ,Development partners
101	No of FAL instructor trained	Administrative data	Sub-county	Yes	quarterly	Reports	-High  -Medium  -High	MGLSD  LG ,Development partners
102	No juvenile children settled	Administrative data, courts	District	Yes	Quarterly	Reports	-High	MGLSD, LG, Development partners,

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
103	No of youth groups supported	Administrative data	Sub-county	Yes	Annually	Reports	High	MGLSD, LG, Development partners
104	No of PWD groups supported	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD, LG, Development partners
105	No of CBO/NGOs registered and ,monitored	Administrative data	District	No	Quarterly	Reports	medium	MGLSD, LG, Development partners
106	No of OVC served	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD,,,LG, ,Development partners
107	No of Labour disputes settled	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD,,,LG, ,Development partners
108	No of GBV cases handled	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD,,,LG, ,Development partners
109	No of workplaces inspected	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD,,,LG, ,Development partners
110	No of councils supported(women,	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD,,,LG, ,Development

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
	youth, PWDs &elderly)							partners
111	No of women groups supported	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD,,,LG, ,Development partners
112	No of elderly persons groups supported	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD,,,LG, ,Development partners
113	No of coordination meetings conducted	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD,,,LG, ,Development partners
114	No of children institution inspected	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD,,,LG, ,Development partners
115	No of cultural activities supported	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD,,,LG, ,Development partners
116	No of mobilization & sensitization meetings conducted	Administrative data	District	Yes	Quarterly	Reports	High	MGLSD LG, ,Development partners

## Planning Unit

No.	Statistics/Indicat or produced	Data Source  Survey  Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated?  (Yes/No)	Frequency of Production  (Annual, quarterly, monthly, Bi- annually, etc.)	Accessibility & availability  (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
117	Number of staff on department payroll	Administrative Data	District	Yes	Monthly	Payroll	High	LG.MDA,MoPS, MOFPED
118	Number of staff paid monthly salary	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
119	Number of staff on official leave	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
120	Number of staff off payroll due to disciplinary action	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
121	Number of staff to be recruited	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
122	Number of pensioners under the department	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
123	Existence of the 5 year District Development plan	Abstract, Administrative data	District Sub-county/Divisions	No	5 years and annual	DDP, Website	High	MDA, LG, Development Partners
124	No. of TPC minutes/sets produced,	Administrative data	Sub-county/Divisions	Yes	Monthly	DTPC minutes Files	High	MDA, LG, Development Partners

No.	Statistics/Indicators or produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
	discussed and action points implemented							
125	No of Monitoring reports produced discussed and action points implemented	Administrative data	Sub-county/Divisions	Yes	Quarterly	Reports	High	MDA, LG, Development Partners
126	No of Quarterly performance reports produced and submitted to line Ministries/Council	Administrative data	Sub-county/Divisions	No	Quarterly	Reports	High	MDA, LG, Development Partners
127	Existence of the district statistical abstract	Administrative data, Surveys, Sector reports	District	Yes	Annual	Reports	High	MDA, LG, Development Partners
128	Existence of the quarterly and Annual work plans	Administrative data	Sub-county/Divisions	No	Annual and quarterly	Reports	High	MDA, LG, Development Partners
129	No of Mentoring reports Produced and action points implemented	Administrative data	District/Municipality	Yes	Quarterly	Reports	High	MDA, LG, Development Partners

No.	Statistics/Indicators or produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated?  (Yes/No)	Frequency of Production  (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability  (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
130	Existence of Internal assessment report discussed and action points implemented	Administrative data	Sub-county/Divisions	No	Annual	Reports	High	MDA, LG, Development Partners
131	Existence of the BFP and Performance contracts	Administrative data	District	No	Annual	Reports	High	MDA, LG, Development Partners

## Internal Audit

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated? (Yes/No)	Frequency of Production (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External (Indicate MDA, LG, Development Framework)
132	Number of staff on department payroll	Administrative Data	District	Yes	Monthly	Payroll	High	LG.MDA,MoPS, MOFPED
133	Number of staff paid monthly salary	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
134	Number of staff on official leave	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
135	Number of staff off payroll due to disciplinary action	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
136	Number of staff to be recruited	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
137	Number of pensioners under the department	Administrative Data	District	Yes	Monthly	Payroll	High	LG, MDA,MoPS, MOFPED
138	Level of financial accountability and quality of reporting	Administrative (financial document)	Sub county	No	Quarterly	Report	High	LG &MDAs
139	% of Irregular procurements (e.g unadvertised	Administrative data (procurement document)	Sub county	No	Quarterly	Report	High	LG &MDAs

No.	Statistics/Indicator produced	Data Source Survey Census Administrative Data	Lowest level of disaggregation  (District, Urban/Rural, Sub-county etc.)	Is it Sex disaggregated?  (Yes/No)	Frequency of Production  (Annual, quarterly, monthly, Bi-annually, etc.)	Accessibility & availability  (Website, Report, DDP)	Level of Demand (High, Medium, Low)	Data Users; Internal/External  (Indicate MDA, LG, Development Framework)
	procurements)							
140	Verification of deliveries and entire value chain	Administrative data	Sub county	No	Quarterly	Report	High	LG &MDAs
141	Extent of Payroll and recruitment irregularities	Administrative data(HRM documents)	Sub county	No	Quarterly	Report	High	LG &MDAs
142	% of impassable feeder Roads worked on against budgeted	Administrative data(works work plans	sub county	NO	Quarterly	Report	High	



## Annex 2: Logical Framework Matrix

Objective/goal Activity	Target	Indicator	Means of verification	Assumptions
<b>Goal 1: Strengthen Coordination and Management of the production of Sironko statistics</b>				
1.1 Sensitize political leaders on LGSPS so as to solicit for their support for its implementation annually	3 political leaders sensitization meetings	# of sensitization meeting held	Minutes/sensitization report	Funds will be available on time from UBOS Political leaders will respond accordingly
1.2 Support operationalization and efforts of the District Statistics Committee	12 quarterly meeting for DSC	# of DSC meetings held	minutes, and statistical reports	Funds will be available on time
1.3 Establish internal reporting procedures and operationalize institutional structures to support development of District statistics.	All 13 departments	#of departmental statistical reports generated	Departmental reports	Funds will be available on time
1.4 Extend internet connectivity in all the departments	13 Departments	#departments with Full time internet access		Funds will be available on time for installations and subscription
1.5 Develop statistical databases in the different departments	13 departments	# of department with functional databases for statistics	Department based statistical reports	
1.6 Procure; install and network all computers in information management sectors	13 computers Installed with network access	#of computer procured and installed and functional	Delivery note, acknowledgement receipts	Funds will be available to procure the computers and installation
<b>GOAL 2: Improve Usability And Dissemination Of District Statistics</b>				
2.1 Operationalize the District website	1website	# of Operational district website	Active District website	Funds will be available on time

Objective/goal Activity	Target	Indicator	Means of verification	Assumptions
2.2 Conduct statistical and data needs assessment to ensure relevancy of the District data	3 Statistical assessment reports	# of annual statistical assessment reports	Departmental statistical reports	Funds will be available on time
2.3 Popularize version of the District statistics products eg abstracts, news bulletins and statistical brochures	3 District annual statistical reports popularized	#of district statistical products popularized	Departmental statistical reports	Funds will be available on time
2.4 Conduct regular dissemination workshops for statistics produced	12 quarterly based dissemination workshops for statistics	# of quarterly based dissemination workshops conducted	Dissemination reports Attendance list receipts	Funds will be available on time
2.5 Conduct regular user-producer consultative meetings	12 quarterly consultative meetings	# of quarterly meetings held	minutes attendance list	Funds will be available on time
2.6 Disseminate all statistics produced to increase its usability	3 Annual based dissemination workshop for statistics	# of annual statistics dissemination workshops	Dissemination reports, attendance list distribution lists for statistics	Funds will be available on time
<b>Goal 3: Mainstreaming quality assurance</b>				
3.1 Adopt and apply quality standards and guidelines for data production and use in the District				Funds will be available on time
3.2 Develop and operationalize District data management policies and guidelines	District level statistics	# of policies and guidelines adopted	Budgetary allocation based on statistics	Funds will be available on time
3.3 Develop, review, Standardise and harmonise data collection tools for the quality assessments		# of tools developed and in use to standardize statistics	Standardized data collection tools	Funds will be available on time

Objective/goal Activity	Target	Indicator	Means of verification	Assumptions
3.4 Document statistical processes,				Funds will be available on time
3.5 Routine Data validation before analysis by the technical staff		Reliable data for decision making	Statistics based decisions	Funds will be available on time
<b>Goal 4: Strengthen human resource development and management</b>				
4.1 Recruit more staff at data generation levels		# of staff recruited to support data generation at department level	Appointment letters for recruited staff	Funds will be available on time
4.2 Conduct tailor made training in basic statistical data collection and management techniques for District and lower local government staff directly involved in routine data generation.	4 training at district level	#of trainings conducted	training reports and attendance lists	Funds will be available on time
4.3. Orient and train staff on new tools for data collection	11 staff FP for statistics at department level	#of staff trained	training reports and attendance lists	Funds will be available on time
4.4 Provide professional services and technical support to stakeholders in database management and in report production and utilisation.		# of stakeholders supported in database management	attendance lists	Funds will be available on time
<b>Goal 5: Strengthen production and Management the district statistics</b>				
5.1 Produce the annual statistical abstract and	3 annual statistical abstracts	% of departmental annual performance indicators reported on and submitted	Acknowledgment receipts	Funds will be available on time

Objective/goal Activity	Target	Indicator	Means of verification	Assumptions
		to UBOS		
5.2 Publish quarterly departmental statistical reports	12 quarterly department statistical reports published	#of quarterly department statistical reports produced	Statistical reports in place	Funds will be available on time
5.3 Update the District harmonised database				Funds will be available on time
5.4 Compile administrative data using agreed local government structures	27 LLGs with administrative data	# of LLGs with updated administrative data	Availability of administrative data for all LLGs	Funds will be available on time
5.5 Produce (collect and process) routine District statistics	11 department statistics	# of departments with routine data for decision making	Availability of updated data at department level	Funds will be available on time
5.6 Undertake demand driven surveys to fill gaps in administrative data to facilitate effective policy making	3 annual surveys on administrative data conducted	#of surveys conducted for administrative data	Availability of updated data for the district	Funds will be available on time
5.7 Compile relevant secondary data from MDAs like UBOS and other relevant authentic publications to inform decision making	sets of secondary collected from MDA & UBOS collected	% of district based decisions based on secondary from MDA & UBO	Availability of data sets from MDAs	Funds will be available on time

Activities	Input	Budget	Assumptions
<b>Coordination and Management</b>			
<p>1.1 Sensitize political leaders on LGSPS so as to solicit for their support for its implementation annually</p> <p>1.2 Support operationalization and efforts of the District Statistics Committee</p> <p>1.3 Establish internal reporting procedures and operationalize institutional structures to support development of District statistics.</p> <p>1.4 Extend internet connectivity in all the departments</p> <p>1.5 Develop statistical databases in the different</p>	<p>-Workshop venue for sensitization meetings</p> <p>- Special meals and drinks</p> <p>-Inland Travel cost for participants,</p> <p>-Stationery, printing, photocopying</p> <p>-Fuel and lubricants for coordination,</p> <p>-Communication cost</p> <p>-ICT equipment</p> <p>-Internet subscription</p> <p>- Airtime</p>	<b>SHS. 84,620,000</b>	<ul style="list-style-type: none"> <li><i>Funds for the planned activities will be released on time</i></li> <li><i>The Political leadership will appreciate the initiative to have annual statistics prepared annually and even appropriate funds to facilitate the data processes</i></li> <li><i>The Members of the district statistics committee will demonstrate commitment to execute duties</i></li> <li><i>Statistical reporting systems will be institutionalized as required and operationalized</i></li> <li><i>Computers and internet services will be availed to facilitate statistics production processes</i></li> </ul>

departments 1.6 Procure; install and network all computers in information management sectors	-		
<b>Usability and Dissemination</b>			
2.1 Operationalize the District website 2.2 Conduct statistical and data needs assessment to ensure relevancy of the District data 2.3 Popularize version of the District statistics products eg abstracts, news bulletins and statistical brochures 2.4 Conduct regular dissemination workshops for statistics produced 2.5 Conduct regular user-producer consultative	-Workshop venue for sensitization meetings  - Special meals and drinks  -Inland Travel cost for participants,  -Stationery, printing, photocopying  -Fuel and lubricants for coordination,  -Communication cost  -ICT equipment  -Internet subscription	<b>SHS 60,600,000</b>	<ul style="list-style-type: none"> <li>• <i>Funds will be secured and made available on time to facilitate implementation of the planned activities</i></li> <li>• <i>Stakeholders will consult and demand to use statistics to guide decision making at all levels</i></li> <li>• <i>UBOS will provide the necessary technical support in statistical data production</i></li> </ul>

meetings 2.6 Disseminate all statistics produced to increase its usability	- Airtime		
<b>Quality Assurance</b>			
3.1 Adopt and apply quality standards and guidelines for data production and use in the District 3.2 Develop and operationalize District data management policies and guidelines 3.3 Develop, review, Standardise and harmonise data collection tools for the quality assessments 3.4 Document statistical processes, 3.5 Routine Data validation before analysis	-Workshop venue for sensitization meetings  - Special meals and drinks  -Inland Travel cost for participants,  -Stationery, printing, photocopying  -Fuel and lubricants for coordination,  -Communication cost  -ICT equipment  -Internet subscription	<b>SHS15,180,000</b>	<ul style="list-style-type: none"> <li>• <i>Political leaders will effectively play their governance role to put in place policies for data management and quality standards</i></li> <li>• <i>Funds for routine data collection will be available for facilitate the process</i></li> <li>• <i>Staff will be available and willing to do collect data on routine basis, analyse it for report production</i></li> <li>• <i>Data quality standards will be followed accordingly throughout all the production processes</i></li> <li>• <i>UBOS will provide the necessary technical support on time</i></li> </ul>

by the technical staff	- Airtime		
<b>Human Resource Development and Management</b>			
<p>4.1 Recruit more staff at data generation levels</p> <p>4.2 Conduct tailor made training in basic statistical data collection and management techniques for District and lower local government staff directly involved in routine data generation.</p> <p>4.3. Orient and train staff on new tools for data collection</p> <p>4.4 Provide professional services and technical support to stakeholders in database management and in report production and</p>	<ul style="list-style-type: none"> <li>• Workshop venue for sensitization meetings</li> <li>• Travel cost for participants,</li> <li>• Stationery</li> <li>• Fuel and lubricants for coordination,</li> <li>• Communication cost</li> <li>• ICT equipment</li> <li>• Internet subscription</li> <li>• Special meals and drinks</li> </ul>	<b>SHS 90,180,000</b>	<ul style="list-style-type: none"> <li>• <i>Funds will be available to facilitate the recruitment and payment of staff involved in data generation processes</i></li> <li>• <i>ICT equipment's with the necessary software will be made available as required</i></li> <li>• <i>UBOS will provide the funding and the necessary technical support in statistical production</i></li> <li>• <i>Required Human resource for statistical production of will available and demonstrate commitment to statistical data production.</i></li> </ul>



utilisation.			
<b>Statistics production and management</b>			
<p>5.1 Produce the annual statistical abstract and</p> <p>5.2 Publish quarterly departmental statistical reports</p> <p>5.3 Update the District harmonised database</p> <p>5.4 Compile administrative data using agreed local government structures</p> <p>5.5 Produce (collect and process) routine District statistics</p> <p>5.6 Undertake demand driven surveys to fill gaps in administrative data to</p>	<p>-Workshop venue for sensitization meetings</p> <p>- Special meals and drinks</p> <p>-Inland Travel cost for participants,</p> <p>-Stationery, printing, photocopying</p> <p>-Fuel and lubricants for coordination,</p> <p>-Communication cost</p> <p>-ICT equipment</p> <p>-Internet subscription</p> <p>- Airtime</p>	<b>SHS 51,600,000</b>	<ul style="list-style-type: none"> <li>• <i>Funds will be secured and made available on time to facilitate implementation of the planned activities</i></li> <li>• <i>Data collection will be facilitated on time to enable timely production of statistical reports</i></li> <li>• <i>Planning unit staff will embrace and accordingly engage in data collection, analysis and publication of the statistical reports</i></li> <li>• <i>Funds will be available to facilitate demand driven survey to fill administrative data gaps</i></li> <li>• <i>UBOS will provide the necessary technical support in statistical data production</i></li> </ul>

facilitate effective policy making			
5.7 Compile relevant secondary data from MDAs like UBOS and other relevant authentic publications to inform decision making			

### Annex 3: Activity Schedule

Activity	Year 1				Year 2				2017/18				2018/19				2019/20			
<b>Goal 1: Strengthen Coordination and Management of the production of Sironko statistics</b>																				
i. Sensitize political leaders on LGSPS so as to solicit for their support for its implementation																				
ii. Support operationalization and efforts of the District Statistics Committee																				
iii. Establish internal reporting procedures and operationalize institutional structures to support development of District statistics.																				
iv. Extend internet connectivity in all the departments																				
v. Develop statistical databases in the different departments																				
vi. Procure; install and network all computers in information management sectors																				
<b>GOAL 2: IMPROVE USABILITY AND DISSEMINATION OF DISTRICT STATISTICS</b>																				
i. Operationalize the District website																				
ii. Conduct statistical and data needs assessment to ensure relevancy of the District data																				

[illegible]

#### Annex 4: Activity Schedule Budget (UGX. 000)

Activity	Year 1	Year 2	20017/18	2018/19	2019/20	Total budget(000)
<b>Goal 1: Strengthen Coordination and Management of the production of Sironko statistics</b>						
1.1 Sensitize political leaders on LGSPS so as to solicit for their support for its implementation			12,600	0	0	12,600
1.2. Support operationalization and efforts of the District Statistics Committee			4,200	4,200	4,200	12,600
1.3. Establish internal reporting procedures and operationalize institutional structures to support development of District statistics.			1,660	1,660	1,660	1980
1.4 Extend internet connectivity in all the departments			13,000	0	0	13,000
1.5. Develop statistical databases in the different departments			2,260	0	0	2, 260
1.6Procure; install and network all computers in information management sectors			45,500	0	0	45,500

Activity	Year 1	Year 2	20017/18	2018/19	2019/20	Total budget(000)
<b>Sub total</b>			<b>64,460</b>	<b>5,860</b>	<b>5,860</b>	<b>85,680</b>
<b>GOAL 2: Improve Usability And Dissemination Of District Statistics</b>						
2.1 Operationalize the District website			1,000	1,000	1,000	3,000
2.2. Conduct statistical and data needs assessment to ensure relevancy of the District data			18,000	0	0	18,000
2.3. Popularize version of the District statistics products eg abstracts, news bulletins and statistical brochures			0	4,500	4,500	9,000
2.4. Conduct regular dissemination workshops for statistics produced			3,200	3,200	3,200	9,600
2.5 Conduct regular user-producer consultative meetings			1,000	1,000	1,000	3,000
2.6. Disseminate all statistics produced to increase its usability			6,000	6,000	6,000	18,000
<b>Sub Total</b>			<b>29,200</b>	<b>15,700</b>	<b>15,700</b>	<b>60,600</b>

Activity	Year 1	Year 2	20017/18	2018/19	2019/20	Total budget(000)
<b>GOAL 3: MAINSTREAMING QUALITY ASSURANCE</b>						
3.1. Adopt and apply quality standards and guidelines for data production and use in the District			600	0	0	600
3.2. Develop and operationalize District data management policies and guidelines			0	6,900	0	6,900
3.3. Develop, review, Standardize and harmonize data collection tools for the quality assessments			3,000	0	0	3,000
3.4. Document statistical processes,			1,000	1,000	1,000	3,000
3.5. Routine Data validation before analysis by the technical staff			420	420	420	1,260
<b>Sub total</b>			<b>5,020</b>	<b>8,320</b>	<b>1,420</b>	<b>14,760</b>
<b>GOAL 4: STRENGTHEN HUMAN RESOURCE DEVELOPMENT AND MANAGEMENT</b>						
4.1. Recruit more staff at data generation levels			0	75,600	0	75,600
4.2. Conduct tailor made training in basic statistical data collection and management techniques for District and lower local government			0	7,350	0	7,350

Activity	Year 1	Year 2	20017/18	2018/19	2019/20	Total budget(000)
staff directly involved in routine data generation.						
4.3. Orient and train staff on new tools for data collection			2,730	0	0	2,730
4.4. Provide professional services and technical support to stakeholders in database management and in report production and utilisation.			1,500	1,500	1,500	4,500
<b>Sub Total</b>			<b>4,230</b>	<b>84,450</b>	<b>1500</b>	<b>90,180</b>
<b>GOAL 5: STRENGTHEN PRODUCTION AND MANAGEMENT THE DISTRICT STATISTICS</b>						
5.1. Produce the annual statistical abstract and			2,500	2,500	2,500	7,500
5.2. Publish quarterly departmental statistical reports			6,000	6,000	6,000	18,000
5.3. Update the District harmonised database			280	280	280	840
5.4. Compile administrative data using agreed local government structures			2,520	0	0	2,520

Activity	Year 1	Year 2	20017/18	2018/19	2019/20	Total budget(000)
5.5. Produce (collect and process) routine District statistics			3,080	3,080	3,080	9,240
5.6. Undertake demand driven surveys to fill gaps in administrative data to facilitate effective policy making			3,000	3,000	3,000	9,000
5.7. Compile relevant secondary data from MDAs like UBOS and other relevant authentic publications to inform decision making			1,500	1,500	1,500	4,500
<b>Sub total</b>			<b>18,880</b>	<b>16,360</b>	<b>16360</b>	<b>51,600</b>

## Annex 5: List of District Statistics Committee Members

No	Name	Department(s)	Telephone
1	Bwambale Moses Asuman	Administration	0772866235



2	Gimeyi Jonathan Wafula	Finance	0772896744
3	Makoba Micheal	Statutory Bodies	0782823938
4	Dr. Okori Patrick Charles	Production	0772847339
5	Dr. Bukirwa Agnes	Health	0704298261
6	Bugoosi Sarah	Education	0701657160
7	Wasukira Andrew	Works	0700468692
8	Mafabi Rashid	Natural resources	0702435518
9	Ojiambo Joseph Neyinda	Community based services	0772440726
10	Wozisi Fred	Planning Unit	0782892912
11	Madete Sam	Internal Audit	0786779222